

## MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County  
Policy Board  
Friday, January 24, 2014, at 7:30 a.m.  
4529 Melrose Avenue, Iowa City, Iowa  
Policy Board Conference Room

DIRECTORS PRESENT:	North Liberty:	Tom Salm
	Iowa City:	Susan Mims
	Johnson County:	Terrence Neuzil

### 1. **Call to order; recognize alternates.**

Susan Mims called the meeting to order. She recognized the alternates as Michelle Payne, Iowa City; Janelle Rettig, Johnson County, Louise From, Emergency Management and Bill Hoeft, Coralville. Also attending were, Dave Wilson, EMA, Tom Jones, JECC, Jeff Stone, Attorney, and Mike Podliska of Anderson, Larkin and Company, P.C.

### 2. **Action to approve minutes of the December 20, 2013, Policy Board Meeting.**

Rettig made motion to approve the minutes, seconded by Wilson.

### 3. **Comments from the public.**

No public attending.

### 4. **Discussion Item.**

Tom Jones introduced Mike Podliska, Auditor from Anderson, Larkin & Company, P.C. He performed the audit for JECSA this fall and presented his findings. He indicated the audit was determined to present fairly. Prior findings were that there was not a segregation of duties, i.e. receiving and depositing checks, banking, mail, etc. These duties were helped with the hiring of a part-time office assistant. Podliska said JECSA will always have comments, and won't be perfect, but definitely better.

### 5. **Action to Approve Resolution 2014-01.**

Jones presented Resolution 2014-01. Motion by Payne, second by Salm to approve the Resolution. This is for software services, patches, etc. provided by Harris. There is a 10% reduction for 3 years, given the same price as Linn County. Payne asked if there will ever be one contract for both counties. Jones stated hopefully there will be once Linn County is fully operational. The motion was approved to accept the Resolution.

### 6. **Action to Approve Resolution 2014-02.**

Next Jones presented Resolution 2014-02 regarding the Collective Bargaining Agreement ratified by the Communications Workers of America Local 7101. Salm made the motion to approve, second by Payne. This Agreement was ratified January 3, 2014. There is a reduction in Health Insurance costs of about \$13,049 per month. It was also agreed to set a ten (10) year wage scale instead of a 4 ½ year scale going forward. The starting wage will be

less and average a \$2.00 reduction per hour for starting employees only. An incentive was also approved that sick leave can be converted. Motion was approved.

**7. Public Hearing to approve Resolution 2014-03.**

The Resolution involves the approval of the operating budget for the FY 2015. Hoefft moved to approve the Resolution, Payne seconded. After discussion about reductions in software and health insurance and the possibility of receiving additional E 9-1-1 money, Mims suggested reducing the budget to a flat \$3,400,000.00 for the budget. Therefore, the Resolution was amended on Hoefft's motion, Payne second. Motion was approved for Amended Resolution.

**8. Action to approve annual update to Tactical Interoperable Communications Plan.**

There have been some changes in department heads; they have been making additional resources available. Motion by Rettig, second by Payne to approve the update. Approved.

**9. Other Business.**

- a. The new road signs are out for JECC and EMA.
- b. On January 7, 2014, there was a presentation to the Board of Supervisors regarding the JECSA budget, which was approved.
- c. On January 8, 2014, because of the age of the copper lines in town, there was a humming on the lines in communications. Now five out of the eight lines have been converted to fiber optic.
- d. Blackhawk County is having a meeting and wants acknowledgement to have discussions of the possibility of accepting them onto the system with Linn and Johnson Counties. Muscatine County might be interested as well, but they are in the very early stages.

**10. Consider a Motion to adjourn.**

Motion by Payne, second by Hoefft to adjourn meeting. The meeting was adjourned at 8:35 a.m.